

## MID-MICHIGAN LEADERSHIP ACADEMY BOARD OF DIRECTORS

Date: July 14, 2014  
Time: 5:30 p.m.  
Location: Mid-Michigan Leadership Academy  
730 W. Maple St.  
Lansing, Michigan 48906

### *Mission Statement*

*The mission of the Mid-Michigan Leadership Academy (MMLA) is to be a provider of top-quality education to a highly diverse student body. MMLA will prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. MMLA will maintain high standards of efficiency and accountability throughout its operation.*

## PROPOSED MINUTES

**Call to Order: VP, M. McNeil, called the meeting to order at 5:35 p.m.**

### **I. Roll Call**

Kevin Bond, President	Present	X Absent
Nettavia Curry, Secretary	Present	X Absent
Robert Geake, Treasure	X Present	Absent
Mia McNeil, VP	X Present	Absent
Robert Macomber	X Present	Absent

Jonathan Trout, The Center for Charter Schools – present

### **II. Approval of Minutes**

#### **a. Approval of special Board Meeting Minutes held on June 30, 2014**

Motion made by M. McNeil to accept the approval of the special Board Meeting minutes held on June 30, 2014.

Support: R. Macomber

Aye- 3      Nay- 0      Motion carries

### **III. Approval of Agenda (if items are added, they should be included under Other Business)**

Motion made by M. McNeil to accept the approval of the agenda for the July 14, 2014 Board meeting.

Support: R. Macomber

Aye- 3      Nay- 0      Motion carries

### **IV. Public Comment (reserved for agenda items only) - None**

### **V. Committee Report(s) None**

### **VI. Treasurer's Report None**

## VII. Administrator Report(s)

- a. **Financial Update:** J. Yachim, from the Ingham ISD, discussed the monthly financials. J. Yachim expressed that the ISD has not closed the books for the 2013-2014 MMLA school year. They are currently working on that. J. Yachim expressed that nothing has been reported for State aid that will be coming in on July 20<sup>th</sup> and August 20, 2014. This money will be added into the financial report. Additionally she added that the ISD needed to accrue MMLA personnel costs for year end. J. Yachim reported that the attorney working on the state aid note requested a copy of the signed management agreement and that there was nothing further needed for the Board.
- b. **Educational Provider's report.** School Director, Dr. Sephira Shuttlesworth will review and discuss the Director's report. (See Addendum)  
S. Shuttlesworth spoke about the enrollment chart and the recruitment plan in place. S. Shuttlesworth expressed that there would be two 2<sup>nd</sup> grade sections for the upcoming 2014 – 2015 school year. She also went over the highlights for summer school. S. Shuttlesworth discussed with the Board the current staff vacancies and that they are interviewing daily to fill the positions. S. Shuttlesworth expressed that there will be a leadership planning retreat coming up at the end of July. S. Shuttlesworth introduced the new Student Life Coordinator. E. Caldwell introduced himself to the staff and spoke of his recruitment efforts currently for MMLA.

## VIII. CMU Discussions

Jonathan spoke about the academic performance report presented June 26<sup>th</sup>. He will send via email to the Board and will have paper copies for the Board to review at the August 11, 2014 Board meeting. Jonathan expressed that he would go over the information with the Board at the August meeting. Jonathan spoke about the missed signing of the resolution for the approval of the amended bylaws during the June 30 special annual Board meeting. Jonathan went over the details of the resolution.

## IX. Old Business

### X. Board Membership: The Board will hold discussions on:

- a. PNC bank account change form and check signing form – E. Kent spoke with Board about making the changes soon as K. Bonds term expires on July 28, 2014. Additionally, E. Kent expressed to the Board that R. Geake signed the form to have his name added as a check signer on the MMLA checks.

## XI. New Business

- a. Resolution for the approval of the Amended Bylaws  
M. McNeil asked for a motion on the acceptance of the Amended Bylaws. Motion made by R. Macomber to accept the approval of the resolution for the Amended Bylaw.

Support: R. Geake

Aye- 3

Nay- 0

Motion carries

- b. MMLA Inventory update: I.T. Manager/Records, Nick Benavides will review current computer inventory

N. Benavides went over the inventory sheets that were provided in the Board packages about the current inventory and value of each item. N. Benavides expressed that the current inventory lists do not include the new computers coming in from the Title I budget order. N. Benavides expressed that he is in the process of putting all of MMLA inventory into a computerized system that will help generate reports.

**XII. Extended Public Comment** (*limited to 3 minutes per person on any item/matter not listed on the agenda*) None

**XII. Adjournment – Meeting adjourned at 6:10 p.m.**

A handwritten signature in black ink, appearing to be 'DKT', is written below the adjournment text.