

## MID-MICHIGAN LEADERSHIP ACADEMY BOARD OF DIRECTORS

Date: May 12, 2014  
Time: 5:30 p.m.  
Location: Mid-Michigan Leadership Academy  
730 W. Maple St.  
Lansing, Michigan 48906

### *Mission Statement*

*The mission of the Mid-Michigan Leadership Academy (MMLA) is to be a provider of top-quality education to a highly diverse student body. MMLA will prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. MMLA will maintain high standards of efficiency and accountability throughout its operation.*

## MINUTES

**Call to Order – 5:35 p.m.**

### **I. Roll Call**

Kevin Bonds, President	X Present	Absent
Nettavia Curry, Secretary (Joined meeting at 5:41pm)	X Present	Absent
Howard Cousins, Treasurer	X Present	Absent
Mia McNeil, Director	X Present	Absent
Robert Macomber	X Present	Absent
2 vacant positions		

Jonathan Trout, The Center for Charter schools  
Traci Schmidt Cormier, Director of Operations, SABIS®

### **II. Approval of Minutes**

- a. **Regular Board Meeting held on April 14, 2014 – Motion made by M. McNeil to approve the minutes with corrections**  
*Support: H. Cousins*

- III. Approval of Agenda (if items are added, they should be included under Other Business)-**  
Motion made by H. Cousins to approve the agenda. Support: R. Macomber

- IV. Public Comment (reserved for agenda items only) - None**  
**V. Committee Report(s) None**  
**VI. Treasurer's Report None**  
**VII. Administrator Report(s)**

- a. **Introduction:** SABIS® Director of Operations, Traci Cormier, representing School Director, Dr. Saphira Shuttlesworth, introduced MMLA's new Office Manager, Mrs. Ellen Kent.
- b. **Financial Update:** J. Yachim reviewed the new financial report format that includes the payroll expenses. K. Bonds asked about competitive bid for food service expressing that the Board is interested in getting the bid that the Lansing School district received. K. Bonds expressed that the Board is interested in pursuing options. J. Yachim will review the bid for the Lansing School district food service and report back to the Board. J. Yachim spoke about the budget revision. J. Yachim expressed that in June a public hearing on the 2014/2015 budget will take place to receive approval from the Board. J. Yachim spoke about the upcoming budget including transportation. J. Yachim spoke about working on cash flow.
- c. **Educational Provider's report.** K. Sweet spoke about both the Educational Provider's report and Directors report. K. Sweet highlighted the family literacy night. K. Sweet spoke about IT Manager leaving the organization and an offer was extended. K. Sweet spoke about the replacement of the 2<sup>nd</sup> grade teacher and that T. Weber is the replacement. K. Sweet spoke about all staff submitted letters on May 9<sup>th</sup>, 2014 and performance observations would take place over the next weeks. K. Sweet spoke about generic positions posted on MEP website including vacant positions for fall 2014. K. Sweet spoke about testing currently. K. Sweet spoke about 8<sup>th</sup> graders completing transition plans. K. Sweet spoke about teacher appreciation week events.

**VIII. CMU Discussions** –J. Trout presented to the Board the 2013-2014 MEAP report. K. Bonds asked for the summary of the report. J. Trout expressed that reading exceeds the Lansing school district. J. Trout expressed that the report serves as a benchmark. J. Trout spoke about June 26, 2014 APR report session and encouraged every member of the Board to attend. J. Trout expressed that the Board needed to submit the Board configuration form to the CMU Board of Trustees.

**IX. Old Business**

K. Bonds spoke about Board membership. K. Bonds asked the Board members whose terms were ending if they were renewing. H. Cousins expressed that his term was up in July and that he would not be renewing. K. Bonds expressed that his term ends in June and that he would not be renewing. K. Bonds expressed that he will complete the contract before June 30, 2014.

**X. Board Membership:** The Board will hold discussions on:

- a. The status of Board membership  
K. Bonds asked for Board members to read amendment. H. Cousins motion to decrease from 7 to 5 Board members. Support N. Curry. H. Cousins motion to allow M. McNeil to negotiate the contract. Support R. McComber.

- b. Board subcommittees  
M. McNeil expressed that she would like to constitute the board before moving forward with sub committees.
- c. Board policy on board evaluation - None
- d. Applicant Raymond Geake will be introduced to the Board  
R. Geake introduced himself to the Board and spoke about what he would bring to the Board and MMLA. V. Williams was also presented and expressed an interest in joining the Board. She introduced herself and presented what she would bring to the Board and MMLA. V. Williams will submit application.

## **XI. New Business**

- a. SABIS® Director of Operations, Traci Cormier, representing School Director, Dr. Saphira Shuttlesworth, will provide the following to be reviewed and approved:
- b. Revised 2013-14 school calendar (highlighting snow day make-up)  
T. Cormier presented and reviewed 2013-2014 calendar with the Board and explained that April 21, 2014 was the one make up day for MMLA. Motion to approve calendar made by M. McNeil. Support H. Cousins.
- c. Proposed 2014-2015 school calendar  
T. Cormier reviewed with the Board the 2014-2015 MMLA proposed school calendar. T. Cormier expressed that if MMLA applied for School Improvement Grant and MMLA receives the grant the calendar will need to be revised. Motion to approve proposed calendar M. McNeil. Support H. Cousins.
- d. Best Practices 2013-2014  
T. Cormier reviewed with the Board the Best Practices and additional criteria that MMLA needs to meet to receive Best Practice Funding. Motion to approve Best Practices H. Cousins. Support R. Macomber.
- e. Title I Book Order  
E. Kent spoke about Title I Book Order with Board informing them that the money was in the Title I budget. Motion to approve Title I Book Order N. Curry. Supported R. Macomber.
- f. Title I Technology Order  
E. Kent spoke about Title I Technology Order and explained that it was in the Title I budget. Motion to approve Title I Technology Order R. Macomber. Support H. Cousins.

## **XII. Extended Public Comment** *(limited to 3 minutes per person on any item/matter not listed on the agenda)*

## **XII. Adjournment**

Adjourned at 7:31 p.m.

Minutes recorded and submitted by Ellen Kent

