



# Mid-Michigan Leadership Academy

## MID-MICHIGAN LEADERSHIP ACADEMY BOARD OF DIRECTORS – MEETING MINUTES

Date: January 11, 2016  
 Time: 5:30 p.m.  
 Location: Mid-Michigan Leadership Academy  
 730 W. Maple St.  
 Lansing, Michigan 48906

### Mission Statement

*The mission of the Mid-Michigan Leadership Academy (MMLA) is to be a provider of top-quality education to a highly diverse student body. MMLA will prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. MMLA will maintain high standards of efficiency and accountability throughout its operation.*

### AGENDA

Call to Order: 5:30pm

I. Roll Call	Present	Absent
Mia McNeil (MM)	x	
Robert Macomber (RM)		x arrives at 5:37pm
R. Robert Geake (RG)	x	
Versey Williams (VW)		x arrives at 5:45pm
Nettavia Curry (NC)	x	

### II. Approval of Minutes

#### a. Approval of Board Meeting Minutes held on December 14, 2015

MM asks for a printed copy of the minutes and ask BOD to review minutes. MM motion to accept.

Motion: MM Moved: RM Seconded: NC Vote: 4 Ayes 0 Nays passed

### III. Approval of Agenda (if items are added, they should be included under Other Business)

MM asks BOD to review agenda. MM motion to accept.

Motion: MM Moved: NC Seconded: RG Vote: 4 Ayes 0 Nays passed

### IV. Administrator Report(s)

#### a. Financial Update: T. Monroe, from ISD, to discuss the monthly financials

TM reviews monthly financials. No questions from the BOD.

#### i. Approval of Revised Budget 2015-16

TM presents revised budget. RG noted that the revised budget has a significant anticipated surplus (fund balance) and that the BOD will have an opportunity to consider funding other program initiatives after the CMU workshop for board members on Strategic Budgeting later this month. MM makes a motion to approve the Revised Budget for 2015-16.

Motion: MM Moved: RG Seconded: RM Vote: 5 Ayes 0 Nays passed

#### b. Educational Provider's report: Director, S. Shuttlesworth will review and discuss the Director's report.

Elvin Caldwell (EC) reviews written EPR. Thanks our parents for their support. Also, updates the bus is consistently full and not having many changes to the route or schedule. VW asks about basketball program. EC – practices will take place at MMLA and games will be on Saturdays at the YMCA starting on Jan 23. MM inquires if there is a Girl Scout program since we are starting the spring Boy Scout program. EC – our Girl Scout program ran in the fall, we decided we should be looking into how to get some cookies on campus this spring. Recruitment is in the planning phase and information will be sent out when it is finalized.

Adrienne Yates (AY) reviews written EPR. We're adding more academic time during SLO for students whose report cards showed low scores. Student scores are in and did not show the dip usually expected this time of year; so we are very excited to see spring scores. The Ingham ISD has provided



an intervention substitute 1 day/week at the cost of the ISD. We have also hired an interventionist. SS reviews written EPR. Professional Development plans for later this month are very exciting. Shaw-Winkler reports the boiler is coming this week. The roof contract was signed today. Report Cards are being sent out on Friday, Jan 15. A Celebration Assembly will be held Jan. 21.

**i. Priority School Quarterly Report** *S. Shuttlesworth & A. Yates*

SS asks board to review report. No questions.

**c. HR Quarterly Board Report** *MEP Services (S. Shuttlesworth to present on behalf of MEP Services)*

SS asks board to review written report. No questions.

**V. New Business**

**a. Fall 2015 Board Policy Updates:** *S. Shuttlesworth*

**i. Approval Fall 2015 Board Policy Update 6020**

MM asks board to review policy.

Motion: MM Moved: RG Seconded: RM Vote: 5 Ayes 0 Nays passed

**b. Center for Charter Schools/Central Michigan University Contract Amendment** *S. Shuttlesworth*

SS - increase in maximum enrollment proposed to be 375 students. With our current anticipated configuration, class size limits would be adjusted.

VW – is this in the budget? SS – not currently, 355 is being proposed for the 16-17 school year budget. Traci Cormier (TC) – CMU may come back and request more information or request a change. RG – I imagine CMU would be happy with an increase? Johnathan Trout (JT) – Basically the figure is decided on building capacity. VW – So what about when we were approaching max earlier? SS – that was not the building max but what the BOD established as a preauthorized maximum. MM – basically this would allow the option to recruit for 375. What is the pleasure of the BOD? NC moves to increase our K-8 maximum enrollment to 375 students.

Motion: MM Moved: NC Seconded: VW Vote: 5 Ayes 0 Nays passed

RM – CMU will review and give an update at our next meeting?

JT – only if we come back with questions.

~~**VI. Unfinished Business**~~

~~**VII. Public Comment** *(reserved for agenda items only)*~~

~~**VIII. Committee Report(s)**~~

**IX. CMU Discussions:** *J. Trout*

Happy New Year! Jan 26 is our Strategic Budget Planning CMU Meeting here in Lansing. Mid-year MAP testing will show how you are doing and how you are trending in relation to the contract. We're very pleased you're taking part. The upcoming PNC School Bank event CMU would like to include in their upcoming e-news.

**X. Extended Public Comment** *(limited to 3 minutes per person on any item/matter not listed on the agenda)*

Chenitha Hubbert (CH) – I am here tonight with my associate teacher, Erin Badgley, and some of our parents to speak about the boiler.

Three parents of pre-school students (Dorcas Shumake, B'Onko Sadler, Manuel Vasquez) spoke about their concerns regarding the boiler serving the admin wing of MMLA. They stated that they were first informed in October 2015 and did not make any contacts outside of CH. They expressed a need for more communication with the administration and that CH did not have the answers they needed. They expressed concern because their children were not excited about going to school in the downstairs room but instead wanted to be back in their original classroom. They would pick up their children in the original room at the end of the day with their coats on and they were cold, the parents feared for their well-being. After returning from winter break realizing the boiler still wasn't fixed they began to communicate their concerns outside of MMLA because they felt that progress was not being made.

VW – hearing that you didn't get answers so you started calling everywhere? Asks SS where was the communication breakdown?



SS – was not made aware that parents were upset. Following every update that I received, I passed that information along to CH. I have an open door policy. I did not know until the media called to speak with me. In reviewing the timeline we were first made aware of the issue after the seasonal inspection at the end of September and made the BOD aware at the October meeting. Quotes were collected for both repair and replacement. The company suggested to move forward with a replacement part for repair. Knowing the length of time to build and send the part we immediately called the MDE to make them aware and they came out (11/10) to license a classroom in another area of the building where the heat was working properly. When that part arrived (11/23) and began the install the boiler was disassembled and the company realized the issue was more extensive and at this point a replacement was required. A purchase order was submitted for the replacement and sent to another company (12/1). We were reminded that this is the busiest shipping season of the year, so we anticipated a slow delivery but remained diligent to notify the BOD and CH with regular updates. The current anticipated arrival of the boiler is Jan. 11.

MM – Parents, thank you for coming. At some point there was a breakdown in communication. There is no one to blame. When the BOD heard, we acted expeditiously. Sometimes our time is not our own. Communication will be better moving forward. If we don't hear from you, we don't know.

RG – There hasn't been a single meeting we haven't discussed this issue. If we could have spent more money to get it done any faster we would have, but it wasn't an option.

MM – please reach out to the BOD if ever any issue arises. We too have an open door policy.

NC – We appreciate you coming and I hope you feel empowered. I would suggest we amend our website to include contact information where the board members names are listed. Dr. Shuttlesworth is awesome in helping turn this school around and we need a full turn around.

VW – We apologize that we have failed you. Your claim is your pain and we do apologize to you and your little ones.

TC & SS – we apologize and want you to know that we immediately started to solve the issue. Moving forward know that my door is open and we can talk about anything.

RG – please add a sentence to the newsletter section listing the board meeting that says "you're welcome to attend"

MM – looking for a process of what we need to do when a situation like this arises.

**XI. Adjournment:** 7:08pm