



Mid-Michigan Leadership Academy

MID-MICHIGAN LEADERSHIP ACADEMY BOARD OF DIRECTORS – MEETING MINUTES

Date: November 9, 2015
 Time: 5:30 p.m.
 Location: Mid-Michigan Leadership Academy
 730 W. Maple St.
 Lansing, Michigan 48906

Mission Statement

The mission of the Mid-Michigan Leadership Academy (MMLA) is to be a provider of top-quality education to a highly diverse student body. MMLA will prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. MMLA will maintain high standards of efficiency and accountability throughout its operation.

AGENDA

Call to Order: 5:35pm

| I. Roll Call | Present | Absent |
|----------------------|---------|--------|
| Mia McNeil (MM) | x | |
| Robert Macomber (RM) | x | |
| R. Robert Geake (RG) | x | |
| Versey Williams (VW) | x | |
| Nettavia Curry (NC) | x | |

II. Approval of Minutes

a. Approval of Board Meeting Minutes held on October 12, 2015

MM asks BOD to review minutes. Motion to accept.

Motion: MM Moved: RG Seconded: RM Vote: 5 Ayes 0 Nays passed

III. Approval of Agenda (if items are added, they should be included under Other Business)

MM asks BOD to review agenda. MM asks board to move bus update to be presented during item IV. b. VW asks to add an update on the proposed sports league by Mr. Caldwell during item IV.b. MM makes motion to accept with amendments.

Motion: MM Moved: NC Seconded: VW Vote: 5 Ayes 0 Nays passed

IV. Administrator Report(s)

a. Financial Update: T. Monroe, from ISD, to discuss the monthly financials

TM reviews financial reports. Per pupil amount is \$7,391. Updating the budget with Chandha from SABIS in the upcoming weeks. Jonathan Trout (JT) states January meeting should be the latest we accept the revised budget. MM asks to review revised budget in December and add to December's agenda.

b. Educational Provider's report: Director, S. Shuttlesworth will review and discuss the Director's report.

Adrienne Yates (AY) – reviews Academic report in EPR. We have a new third grade teacher. Our first Data Dive happened today, asks BOD to see the data wall after the meeting. Nothing specific to schools have been posted yet regarding MSTEP.

Elvin Caldwell (EC) – the Sports League that previously came to the BOD has decided to gather the requested information into a complete packet and present to the BOD at a later date.

EC reviews Student Life® portion of the EPR. NC asks EC to communicate with New Citizens Press about our Student Life® civic activities.

EC and RM discuss the bus update. EC states we are working to create a behavior culture on the bus and we are "Wonging it." RM discussed contracts with Mr. Dean. We are currently based on rates through the IISD consortium and those are currently being reviewed so we may see a discount there. MM asks RM to continue to follow up with Dean.



SS reviews Director, Facilities, IT, and HR portions of the EPR. Our current concern is with the Pre-K classroom. The boiler part has been ordered and will ask if there is any way to further expedite receiving it. In the meantime, we have offered the classroom space in room 1005 to Pre-K. Regarding the roof, the bids have been posted online at www.buy4michigan.com and will be posted in the City Pulse this week. The inspection date is set for Nov. 16, bids are due Nov. 24 and the anticipated award date will be at the regularly scheduled Dec. 14 Board Meeting. We are also collecting bids for the lawn mowing contract and working out where the property lines are. We have been mowing a portion of the Ingham County Land Bank's property for some time and we were not aware of this. MM – asks Rebekah to follow up to see if we can find out how long we have been mowing their property. SS continues the review of details regarding the IT portion of the budget and the attached quotes for the intercom system.

V. New Business

a. Approval of Engagement Letter

MM asks BOD to review letter. Motion to accept.

Motion: MM Moved: RG Seconded: RM Vote: 5 Ayes 0 Nays passed

b. Approval to solicit proposals for vended meal services

MM motion to accept for 2016-2017 school year.

Motion: MM Moved: RM Seconded: NC Vote: 5 Ayes 0 Nays passed

c. Approval of intercom system

MM asks BOD if they have a preference. RG asks if the administration has a preference. SS would look at the bottom line since the items are identical and would recommend Cathey Company's bid. BOD requests a statement of disclosure from Rebekah Cathey.

Break at 6:49pm

Back in session at 6:54pm

Statement of disclosure letter from Rebekah Cathey showing there is no conflict of interest in submitted. MM motion to accept letter from Rebekah Cathey.

Motion: MM Moved: NC Seconded: RM Vote: 5 Ayes 0 Nays passed

MM motion to accept Cathey Company's bid for intercom system.

Motion: MM Moved: RG Seconded: RM Vote: 5 Ayes 0 Nays passed

~~VI. Unfinished Business~~

~~VII. Public Comment (reserved for agenda items only)~~

~~VIII. Committee Report(s)~~

IX. CMU Discussions: *J. Trout*

Please see the magnets we have provided.

~~X. Extended Public Comment (limited to 3 minutes per person on any item/matter not listed on the agenda)~~

XI. Adjournment: 6:56pm